



Brockhampton Group Parish Council

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Meeting of Brockhampton Group Parish Council
at 7:30PM on Wednesday 22nd July 2026 at Bromyard & Winslow Town Council Offices, HR7 4DU
(///upon.surfacing.outfit)

Minutes 07/2026

Present: Viv Burdon (Chair), George Johnson (Parish Councillor and Lengthsman), Pete Stoddart (Parish and Ward Councillor), Clive Brazier

In attendance: David Hunter-Miller (Clerk), three members of the public

1. Chairman's welcome and announcements

Viv Burdon opened the meeting and welcomed attendees.

2. To receive apologies and to approve reasons for absence

Apologies were noted from Gwen Dumbleton.

It was noted that Annie Grocott had resigned.

3. Declarations of personal and prejudicial interest

3.1. Register of Interests: With reference to items on the agenda councillors are reminded of their responsibility to declare interests and to update their register of interests as required.

Noted.

3.2. Disclosable Pecuniary Interests: To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

George Johnson declared a Disclosable Pecuniary Interest in item 8.1 (Lengthsman).

3.3. Other Interests: To declare any Other Registerable Interests or Non-Registerable Interests in items on the agenda and their nature.

Viv Burdon declared an Other Registerable Interest in item 10 (Linton Rail and Trail).

Nigel Shaw declared an Other Registerable Interest in item 10 (Linton Rail and Trail).

3.4. Dispensations: To consider any written dispensations from councillors who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.

A dispensation had previously been granted to Viv Burdon to allow participation, but not voting, on all matters pertaining to the Linton Rail and Trail project.

A dispensation had previously been granted to Nigel Shaw to allow participation, but not voting, on all matters pertaining to the Linton Rail and Trail project.

4. Open Session

The meeting was adjourned for the open session.

4.1. Public participation

Members of the public raised several concerns regarding application P261843 (item 7.1.2), including:

- The installation of a cesspit prior to approval
- Potential conflict with Tree Preservation Orders
- Very poor access onto a fast road with a history of collisions
- Absence of any right of way along the lane

- The impact on the heritage and amenity of adjacent properties and landscape
- The loss of biodiversity and habitat from the established grounds

4.2. Ward Councillor

Pete Stoddart (Ward Councillor) provided an update on parish matters as follows (a full report would be made available on the Parish Council's website):

I have now had a very worthwhile meeting the Chief Executive of the Blackpear Trust In respect to the traffic situation at Brockhampton School. We agreed to investigate a number of options to address this issue.

I am working with Council Officers to confirm that the issue of the drainage issue at the entrance to the Royal Oak pub has been transferred from BBLP to M Group and to hear what their intended action will be.

Planning enforcement have followed up the complaint from a resident regarding potential damage to protected trees.

4.3. Bromyard Downs Common Association

It was noted that Pete Stoddart would attend the next meetings of the BDCA as the Parish Council representative.

4.4. Bringsty Common Manorial Court

No matters were reported.

4.5. Footpaths Officer

It was RESOLVED that the Lengthsman would repair a damaged stile as identified by the Footpaths Officer.

4.6. Tree Warden

It was RESOLVED to contact the Tree Warden with details of Bringsty Common Manorial Court's Woodland Management Plan.

The meeting resumed following the open session.

5. To consider and adopt the minutes from the Parish Council meeting on the 20th May 2026

It was RESOLVED to adopt the minutes as a true record and they were duly signed by the Chair.

6. Progress reports

6.1. Councillor vacancies

It was noted that there were four vacancies on the Parish Council and enquiries from parishioners were welcomed.

6.2. SID rotation

It was noted that the Speed Indicating Device had been relocated to the B4203 within the parish.

7. Planning

7.1. To consider the following planning applications to be determined by Herefordshire Council:

7.1.1. P261470/FH and P261471/L: Downs Lodge, Bromyard, Herefordshire, HR7 4QQ. Air source heat pump, heat distribution system, hot water system, loft insulation upgrade, secondary glazing.

It was RESOLVED that the Parish Council were in support of the proposals.

7.1.2. P261843/F: Land at The Bannut Bromyard Road Bringsty Worcester WR6 5TA. Erection of 5 dwellings, new access and associated works.

It was RESOLVED that the Parish Council object to the proposals.

The proposal introduces five very large dwellings, failing to provide the mix of housing required to meet local need. This is contrary to Herefordshire Local Plan Policies RA2 and H3, which require development to reflect evidenced local housing demand and support balanced communities.

The locality is characterised by dispersed, individually designed dwellings set within spacious curtilages. The proposed cluster of five closely spaced, uniform dwellings does not reflect this pattern and would result in significant adverse harm to the landscape and heritage character of the area. The proposal would similarly harm the setting of Clater Lodge, Old School House, Malvern View Cottage (Grade II), Worcester Lodge (Grade II*), and the Grade II Registered Brockhampton Historic Park & Garden. The proposal conflicts with Herefordshire Local Plan Policies SS6, LD1 and SD1, which require development to respect local character, landscape setting and environmental quality.

There are serious concerns regarding the proposed access onto the A44, a road that has a history of injury and fatal accidents and is regularly the subject of local concern with regard to excessive vehicle speeds. It is therefore vital that any new access onto this road is carefully considered to ensure that the safety of road users and potential future residents is not compromised. It is understood that the adjacent lane has no established right of access, raising further concerns over deliverability and safety. The proposal conflicts with Herefordshire Local Plan Policy MT1 which requires safe, sustainable and well-evidenced access arrangements.

The application fails to acknowledge the Tree Preservation Order (No. 697) placed on this site in 2005, and no reference to this statutory protection can be found within the submitted documents. The omission of TPO information and the lack of evidence regarding tree impacts represent a significant deficiency in the application. Additionally, the introduction of five dwellings and associated domestic curtilage would result in permanent loss of established valuable habitat within a sensitive landscape setting. The proposals therefore conflict with Herefordshire Local Plan Policies LD1, LD2 and LD3, which require protection and appropriate management of landscape and tree assets.

7.2. To note responses made under delegated authority for the following applications:

7.2.1. P261363/L: The Coachhouse Brockhampton Mews Bringsty Worcester Herefordshire WR6 5TB. Installation of a 100mm diameter through-wall extractor vent to the kitchen. External oil-fired boiler. Slimline bunded oil storage tank. Formation of a new doorway between the main dwelling and garden room.

It was noted that the Parish Council had responded under delegated authority with no objections.

7.2.2. P261581/L: The Coachhouse Brockhampton Mews Bringsty Worcester Herefordshire WR6 5TB. Installation of two conservation style roof lights.

It was noted that the Parish Council had responded under delegated authority with no objections.

8. Highways, Public Rights of Way and Lengthsman

8.1. To receive an update on the lengthsman scheme and to consider any items for the work schedule

A short update was received.

8.2. To consider an update on parking/traffic issues at Brockhampton Primary School

It was noted that arrangements were under review to provide additional parking for school staff, freeing up parking at school drop off/pick up time for parents. Herefordshire Council were due to install '20mph when lights flash' signs to accompany the existing wig-wag lights.

8.3. To consider hedge cutting A44 (outside of the bird nesting season)

It was RESOLVED to pursue quotes for hedge cutting along the A44.

It was RESOLVED to see if this work could be reclaimed under the Lengthsman scheme.

9. Correspondence for response or action

9.1. Bromyard Downs Common Association: Waste bins enquiry

It was noted that waste bins were no longer required and instead signage was being investigated by the Bromyard Downs Common Association to encourage people to take their litter home with them.

9.2. To note response submitted under delegated authority to Herefordshire Council's consultation on mandatory school keep clear markings

It was noted that the Parish Council had responded under delegated authority in full support of the proposals.

10. Linton Rail and Trail

10.1. To consider an update on the Linton Rail and Trail project

It was noted that options for acquiring land and for funding were being explored.

10.2. To note availability of grant funding from Herefordshire Council to support a structural survey of the River Frome Bridge

It was noted that Herefordshire Council had kindly offered grant funding of £1,000.00 to fund a survey of the River Frome Bridge. It was RESOLVED to engage Geomex Ltd to undertake the survey at £1,000.00 plus VAT and the survey was due to take place in August.

11. Parish matters for discussion/decision

11.1. To consider development of a formal Parish Plan (building on work undertaken for draft NDP)

It was noted that the matter was still under review.

11.2. To consider defibrillator provision at The Royal Oak

It was RESOLVED to fund a defibrillator from reserves (£500.00 from contingency earmarked and the remainder from general reserves), subject to the landowner being able to supply a suitable electricity source and covering the nominal electricity running costs.

It was RESOLVED to purchase a defibrillator via the London Hearts grant scheme costing £950.00 plus VAT (Mindray C1A and external heated locked cabinet).

It was RESOLVED to pursue quotes for the electrical installation.

11.3. To consider a schedule for inspection of Parish Council assets

It was noted that an inspection of the Parish Council's assets had been undertaken by the Clerk and there were no maintenance matters arising.

12. Finance

12.1. To review bank signatories and authorisation arrangements

It was RESOLVED to add Viv Burdon as a signatory to the Parish Council's bank account.

12.2. To review Direct Debits and Standing Orders

It was noted that there were no Standing Orders and it was RESOLVED that the following active Direct Debits were still required:

- Information Commissioner
- Campaign to Protect Rural England (CPRE)

12.3. To consider and approve the latest budget expenditure

It was RESOLVED to approve the budget expenditure.

12.4. To consider and approve the latest bank reconciliation

It was RESOLVED to approve the bank reconciliation.

12.5. To approve the following invoices for payment:

12.5.1. David Hunter-Miller (salary and expenses)

12.5.2. HMRC (PAYE)

12.5.3. Worcestershire County Council Pension Fund (pension)

It was RESOLVED to settle the above invoices

12.6. To note the following payments made between meetings under delegated authority:

12.6.1. 12/06/26 David Hunter-Miller (salary and expenses June)

12.6.2. 12/06/26 HMRC (PAYE June)

12.6.3. 12/06/26 Worcestershire County Council Pension Fund (pension June)

The above payments were noted.

12.7. To note the following Direct Debit payments made between meetings:

12.7.1. 19/05/26 Lloyds Bank (service charge): £4.25

12.7.2. 19/06/26 Lloyds Bank (service charge): £4.25

The above payments were noted.

13. Councillors' reports and items for the next agenda

Nigel Shaw had attended the recent Parish Summit and provided an update.

It was RESOLVED to add the following items to the next agenda:

- Defibrillator update
- Gateway funding (Bromyard Downs)

14. Date of the next meeting

The next meeting is scheduled for 7:30PM on Wednesday 16th September 2026.

A resolution was passed to exclude members of the public due to the confidential nature of the following item.

15. To note the new HM Revenue & Customs approved mileage rates

It was noted that the HM Revenue & Customs approved mileage rate had increased to 55p per mile.

The meeting closed at 8:49PM.



David Hunter-Miller
Clerk and RFO