



Brockhampton Group Parish Council

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**Councillors are summoned to a meeting of Brockhampton Group Parish Council
at 7:30PM on Wednesday 22nd July 2026 at Bromyard & Winslow Town Council Offices, HR7 4DU
(///upon.surfacing.outfit)**

Press and public are cordially invited to attend

Agenda 07/2026

- 1. Chairman's welcome and announcements**
- 2. To receive apologies and to approve reasons for absence**
- 3. Declarations of personal and prejudicial interest**
 - 3.1. Register of Interests:** With reference to items on the agenda councillors are reminded of their responsibility to declare interests and to update their register of interests as required.
 - 3.2. Disclosable Pecuniary Interests:** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. *Councillors with a Disclosable Pecuniary Interest must leave the room for the relevant items.*
 - 3.3. Other Interests:** To declare any Other Registerable Interests or Non-Registerable Interests in items on the agenda and their nature. *Councillors with an Other Registerable Interest or Non-Registerable Interest may need to leave the room for the relevant items.*
 - 3.4. Dispensations:** To consider any written dispensations from councillors who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
- 4. Open Session:** *The meeting will be adjourned for the open session.*
 - 4.1. Public participation (10 minutes):** *At the discretion of the Chairman members of the public will be invited to speak and/or question the parish council on issues relating to this agenda or raise issues for future consideration.*
 - 4.2. Ward Councillor:** To receive a brief report.
 - 4.3. Bromyard Downs Common Association:** To receive a brief report.
 - 4.4. Bringsty Common Manorial Court:** To receive a brief report.
 - 4.5. Footpaths Officer:** To receive a brief report.
 - 4.6. Tree Warden:** To receive a brief report.
- 5. To consider and adopt the minutes** from the Parish Council meeting on the 20th May 2026
- 6. Progress reports:** *To receive a brief update only.*
 - 6.1.** Councillor vacancies
 - 6.2.** SID rotation
- 7. Planning**
 - 7.1.** To **consider** the following planning applications to be determined by Herefordshire Council:
 - 7.1.1.** P261470/FH and P261471/L: Downs Lodge, Bromyard, Herefordshire, HR7 4QQ. Air source heat pump, heat distribution system, hot water system, loft insulation upgrade, secondary glazing.
 - 7.1.2.** P261843/F: Land at The Bannut Bromyard Road Bringsty Worcester WR6 5TA. Erection of 5 dwellings, new access and associated works.
 - 7.2.** To **note** responses made under delegated authority for the following applications:
 - 7.2.1.** P261363/L: The Coachhouse Brockhampton Mews Bringsty Worcester Herefordshire WR6 5TB. Installation of a 100mm diameter through-wall extractor vent to the kitchen. External oil-fired boiler. Slimline bunded oil storage tank. Formation of a new doorway between the main dwelling and garden room.
 - 7.2.2.** P261581/L: The Coachhouse Brockhampton Mews Bringsty Worcester Herefordshire WR6 5TB. Installation of two conservation style roof lights.
- 8. Highways, Public Rights of Way and Lengthsman**
 - 8.1.** To receive an update on the lengthsman scheme and to consider any items for the work schedule
 - 8.2.** To consider an update on parking/traffic issues at Brockhampton Primary School

- 8.3. To consider hedge cutting A44 (outside of the bird nesting season)
- 9. Correspondence for response or action**
- 9.1. Bromyard Downs Common Association: Waste bins enquiry
- 9.2. To note response submitted under delegated authority to Herefordshire Council's consultation on mandatory school keep clear markings
- 10. Linton Rail and Trail**
- 10.1. To consider an update on the Linton Rail and Trail project
- 10.2. To note availability of grant funding from Herefordshire Council to support a structural survey of the River Frome Bridge
- 11. Parish matters for discussion/decision**
- 11.1. To consider development of a formal Parish Plan (building on work undertaken for draft NDP)
- 11.2. To consider defibrillator provision at The Royal Oak
- 11.3. To consider a schedule for inspection of Parish Council assets
- 12. Finance**
- 12.1. To review bank signatories and authorisation arrangements
- 12.2. To review Direct Debits and Standing Orders
- 12.3. To consider and approve the latest budget expenditure
- 12.4. To consider and approve the latest bank reconciliation
- 12.5. To approve the following invoices for payment:
- 12.5.1. David Hunter-Miller (salary and expenses)
- 12.5.2. HMRC (PAYE)
- 12.5.3. Worcestershire County Council Pension Fund (pension)
- 12.6. To note the following payments made between meetings under delegated authority:
- 12.6.1. 12/06/26 David Hunter-Miller (salary and expenses June)
- 12.6.2. 12/06/26 HMRC (PAYE June)
- 12.6.3. 12/06/26 Worcestershire County Council Pension Fund (pension June)
- 12.7. To note the following Direct Debit payments made between meetings:
- 12.7.1. 19/05/26 Lloyds Bank (service charge): £4.25
- 12.7.2. 19/06/26 Lloyds Bank (service charge): £4.25
- 13. Councillors' reports and items for the next agenda:** *To provide an opportunity for councillors to report minor matters of information not included elsewhere on the agenda and to raise items for future meetings. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
- 14. Date of the next meeting**
- A resolution will be passed to exclude members of the public due to the confidential nature of the following item.*
- 15. To note the new HM Revenue & Customs approved mileage rates**

Dated 17th July 2026



David Hunter-Miller
Clerk and RFO