



Brockhampton Group Parish Council

Clerk to the Council David Hunter-Miller, 35 Benbow Close, Malvern Wells, WR14 4JJ
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**Councillors are summoned to a meeting of Brockhampton Group Parish Council at 7:30PM on
Wednesday 15th September 2021 at Whitbourne Village Hall, WR6 5RR**

Press and public are cordially invited to attend

Agenda 09/2021

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.
3. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
4. **Open Session:** *The meeting will be adjourned for the open session.*
 - 4.1. **Ward Councillor:** To receive a report.
 - 4.2. **Bromyard Downs Common Association:** To receive a report.
 - 4.3. **Bringsty Common Manorial Court:** To receive a report.
 - 4.4. **Hereford Green Network:** To receive a report.
 - 4.5. **Public participation (10 minutes):** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
5. **To consider and adopt the minutes** from the Parish Council meeting on the 21st July 2021.
6. **Progress reports**
 - 6.1. Councillor vacancies
 - 6.2. Memorial to former Councillor and Chairman Dave Cave
7. **Correspondence**
 - 7.1. **Herefordshire Council:** Briefing note on 5-Year Housing Land Supply.
 - 7.2. **Herefordshire Council:** Climate and Nature Grant Scheme.
 - 7.3. **Herefordshire Council:** Invite to Parish Council Summit at 7:00PM on Monday 6th December 2021.
 - 7.4. **Police:** Consultation on draft Safer West Mercia Plan.
 - 7.5. **Police:** Updates on Herefordshire Rural and Business Crime Officer and Neighbourhood Matters website.
8. **Neighbourhood Development Plan**
 - 8.1. To receive an update
9. **Planning**
 - 9.1. **P212909/L:** The Oasthouse, The Farm, Whitbourne, Worcester, Herefordshire, WR6 5SH. Proposed addition of an additional bathroom on the second floor and replacement of the casements to the single glazed timber windows with double glazed casements (frames to remain). Refurbishment and repair of roof.
 - 9.2. **S106:** To consider a S106 priority list for potential future funding contributions.
10. **Parish matters for discussion/decision**
 - 10.1. Nil.
11. **Finance**
 - 11.1. **Bank mandate:** To receive an update on bank signatory changes.

11.2. Budget expenditure: To consider and approve.

11.3. Bank reconciliation: To consider and approve.

11.4. Invoices: To approve the following invoices for payment:

11.4.1. David Hunter-Miller (salary and expenses): £346.54

11.4.2. HMRC (PAYE): £80.60

11.4.3. Worcestershire County Council Pension Fund: £131.26

11.5. Clerk's Delegation: To note the following payments made between meetings:

11.5.1. 18/08/21 - David Hunter-Miller (salary and expenses): £346.74

11.5.2. 18/08/21 - HMRC (PAYE): £80.40

11.5.3. 18/08/21 - Worcestershire County Council Pension Fund: £131.26

12. Councillors' reports and items for the next agenda: Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.

13. Date of the next meeting

Dated 10th September 2021



David Hunter-Miller
Clerk and RFO