



# Brockhampton Group Parish Council

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**Councillors are summoned to an online meeting of Brockhampton Group Parish Council at 7:30PM, or immediately following the conclusion of the Annual Parish Meeting, on Wednesday 28<sup>th</sup> April 2021 via 'Zoom' and the following dedicated link:**

<https://us02web.zoom.us/j/81853894511>  
**Meeting ID:** 818 5389 4511

**Press and public are cordially invited to attend. Those wishing to join the meeting should contact the Clerk in advance for the meeting password.**

## Agenda

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.
3. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
4. **Open Session:** *The meeting will be adjourned for the open session.*
  - 4.1. **Ward Councillor:** To receive a report.
  - 4.2. **Bromyard Downs Common Association:** To receive a report.
  - 4.3. **Bringsty Common Manorial Court:** To receive a report.
  - 4.4. **Hereford Green Network:** To receive a report.
  - 4.5. **Public participation (10 minutes):** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
5. **To consider and adopt the minutes** from the Parish Council meeting on the 17<sup>th</sup> March 2021.
6. **Progress reports**
  - 6.1. Councillor vacancies
  - 6.2. Light pollution, Bromyard Downs
  - 6.3. Memorial to former Councillor and Chairman Dave Cave
7. **Correspondence**
  - 7.1. **Balfour Beatty Living Places:** 2021 verge cutting programme.
  - 7.2. **Ministry of Housing, Communities & Local Government:** Future of remote meetings consultation.
  - 7.3. **Herefordshire Council:** UK Community Renewal Fund call for proposals.
  - 7.4. **Herefordshire Council:** Minerals and Waste Local Plan pre-submission consultation.
  - 7.5. **Bromyard Downs Caravan and Motorhome Club:** A44 road safety concerns.
8. **Neighbourhood Development Plan**
  - 8.1. **To receive an update**
9. **Planning**
  - 9.1. **P210301:** The Birches, Stonehouse Lane, Bringsty, Worcester, Herefordshire WR6 5TF. Proposed change of use of agricultural barn to residential dwelling with two storey extension and internal alterations. Demolition of existing lean-to structure.

- 9.2. P210663:** Bodkin Hall, Edwyn Ralph, Bromyard, Herefordshire HR7 4LU. Existing single-story outbuilding developed into dining space and workshop with connecting single storey lobby extension to existing dwelling.
- 9.3. P210729:** Orchard Cottage, The Downs, Bromyard, Herefordshire HR7 4NU. Proposed one and a half storey side extension to provide extended living space.
- 9.4. P211209:** Burley Farm, Stonehouse Lane, Bringsty, Herefordshire, WR6 5TF. Application to determine if prior approval is required for a proposed Change of Use of an agricultural building to one larger dwellinghouse (Class C3) and for building operations reasonably necessary for the conversion.

## **10. Parish matters for discussion/decision**

**10.1. Online/physical meetings:** To consider future meeting arrangements.

## **11. Finance**

**11.1. 2020/21 Accounts:** To consider and approve the end of year accounts.

**11.2. Budget expenditure:** To consider and approve.

**11.3. Bank reconciliation:** To consider and approve.

**11.4. Invoices:** To approve the following invoices for payment:

**11.4.1.** David Hunter-Miller (salary and expenses): £513.18

**11.4.2.** HMRC (PAYE): £111.40

**11.4.3.** Worcestershire County Council Pension Fund: £181.76

**11.4.4.** Iain Selkirk (internal audit): £105.00

**11.4.5.** Groundwork UK (refund of unspent NDP grant): £3471.31

**12. Councillors' reports and items for the next agenda:** Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.

## **13. Date of the next meeting**

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*Dated 23/04/21*



David Hunter-Miller  
Clerk and RFO