

## Explanation of variances – pro forma

Name of smaller authority: **Brockhampton Group Parish Council**

County area (local councils and parish meetings only): **Herefordshire**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority ( <u>must include narrative and supporting figures</u> )
1 Balances Brought Forward	7,508	8,524				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	7,000	8,000	1,000	14.29%	NO		
3 Total Other Receipts	2,097	8,816	6,719	320.41%	YES		2017/18 Grant totalling £8563.00 for Neighbourhood Development Plan
4 Staff Costs	3,623	5,240	1,617	44.63%	YES		2017/18 Agreed temporary increase in Clerk's hours to cover work on Neighbourhood Development Plan £780.80 2017/18 Agreed increase in hours due to additional workload £918.60
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	4,458	6,892	2,434	54.60%	YES		2017/18 Neighbourhood Development Plan expenses £4461.02
7 Balances Carried Forward	8,524	13,208			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	8,524	13,208				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	10,225	10,226	1	0.01%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable