



Brockhampton Group Parish Council

Steering Group Meeting held at **6:00PM on Wednesday 20th March 2019** at Bromyard and Winslow Town Council Offices.

Meeting notes

Present: Kristine Goodman (Chair), David Boddington, Dave Cave, Helen Allan

In attendance: David Hunter-Miller (Clerk), David Nicholson (DJN Planning)

Tamla Bowdler (NDP Chair) sent apologies. Kristine Goodman was elected as Chair for the duration of the meeting.

1. Declarations of interest

David Boddington declared a Disclosable Pecuniary Interest in item 3 as one of the potential sites identified in the 'call for sites' was adjacent to his property.

2. Progress reports since last meeting

The last meeting primarily centred on a review of the questionnaire results and a question and answer session for residents. It was confirmed that a copy of the questionnaire results relating to 'Community Services' had been sent to Brockhampton Primary School.

3. Call for Sites review

The 'call for sites' process had concluded on Wednesday 20th February 2019.

An update was given on the sites put forward. It was noted that submissions from five individuals / groups had been received, resulting in a number of sites across the two areas of interest (Linton and Bringsty).

It was anticipated that David Nicholson's professional appraisal of the sites would be completed in preparation for the May NDP Steering Group meeting.

4. Community Event preparation



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It was agreed to hold the Community Engagement Event during September 2019 (or sometime before the October half-term), to allow suitable preparations to be made.

It was agreed to hold the event at Brockhampton Primary School as per previous discussions.

The event would look to cover the following areas:

- Housing, recreation / tourism, economy, farming and ecology
- 'Call for sites' feedback
- Questionnaire summary

It was agreed that the following communication channels would be utilised to publicise the event:

- Letter drop
- Notice boards
- Parish Council website
- Bromyard.info
- Neighbouring Parish Councils

5. Communications review

It was resolved to defer discussions on this until the next meeting.

6. Project timelines

It was envisaged that the project timescales would now be as follows:

- Call for sites review - April / May
- Community Engagement Event - September
- Draft NDP (to incorporate Herefordshire Council's Strategic Environmental Assessment) - September onwards
- Regulation 14 consultation - late 2019 or early 2020.

7. Recommendations for consideration by the Parish Council

The following items would be taken to the next Parish Council meeting:



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- Date for the Community Engagement Event (September)

8. Items for the next agenda

The following items were agreed for the next agenda:

- Community Engagement Event preparation
- Communications Review
- Project Timelines

9. Date of the next meeting

The next scheduled NDP Steering Group meeting is at 6:00PM Wednesday 24th April 2019.