



Brockhampton Group Parish Council

Steering Group Meeting held at **6:00PM on Wednesday 16th January 2019** at Bromyard and Winslow Town Council Offices.

Meeting Notes

Present: Tamla Bowdler (NDP Chair), Helen Allan, Gill Williams, David Boddington, Dave Cave

In attendance: David Hunter-Miller (Parish Clerk), David Nicholson (DJN Planning), David Forster, members of the public

1. Declarations of interest

A member of the public was in attendance and wished to submit land in the Linton area (Malvern Road) for consideration under the imminent 'call for sites'.

Tamla Bowdler declared an interest as she would be submitting land for consideration under the imminent call for sites. Tamla Bowdler would also be submitting a planning application relating to her property and wished to share further details with the Parish Council at their next meeting.

2. Progress reports since last meeting

A summary document had been prepared on tourism; further work was still required on business and biodiversity.

It was noted that there was useful information on the Parish Council's website regarding Bromyard Downs and Bringsty Common.

3. Household questionnaire summary

The Household Questionnaire responses had been collated; 111 responses had been returned, equating to about 35%. A summary document would be available in the next couple of weeks and this would be publicised.



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4. Call for sites preparation

The call for sites process was outlined. Landowners and developers would be asked to submit sites for consideration. An advert for the call for sites and submission forms were considered and approved.

The call for sites would be advertised immediately in local businesses, in the notice boards, by a letter drop to larger landowners, on the Parish Council's website and on Bromyard.info's Facebook page. The closing dates for applications would be the 28th February 2019.

5. Review of farming, business, tourism, biodiversity

A summary document had been prepared on tourism and recreation and this was circulated.

6. Recommendations for consideration by the Parish Council

The following items would be taken to the next Parish Council meeting:

- Open the call for sites with immediate effect, closing date 28th February 2019
- Publication of Household Questionnaire summary on the Parish Council's website and on Bromyard.info

7. Items for the next agenda

The following items were agreed for the next agenda:

- Summary and question and answer session on Household Questionnaire results
- Call for sites question and answer session

8. March 2019 meeting date

It was agreed to move April's meeting date to 6:00PM on Wednesday 24th April 2019.

9. Date of the next meeting

The next scheduled meeting of the Steering Group will be at 6:00PM on Wednesday 20th February 2019.