

# BROCKHAMPTON GROUP PARISH COUNCIL

## MINUTES of the meeting of Brockhampton Group Parish Council to held on Thursday 17<sup>th</sup> October 2013 at 7.30pm at Brockhampton Primary School

**Present:** Cllr J Fellows (Chairman), Cllr P Friend (Vice-Chairman), Cllrs G Williams, H Allan, K Rock, D Cave, S Simpson, K Young, D Boddington.

**In attendance:** Mrs M Seldon (Clerk)

13/99 To accept **Apologies for Absence**

Apologies had been received from: Cllr B Omar, M Land, R Steeds, G Swinford, S Brace, and C Brazier

13/100 To receive **Declarations of Interest**

There were none to declare

13/101 To approve the **Minutes of the Meeting:**

**Thursday 19<sup>th</sup> September 2013**

Proposed Cllr Cave, seconded Cllr Allan, AGREED by all and signed by the Chairman as a true record.

13/102 **Clerk's Report:**

- Update on the discussions from the September meeting:
- Safety Road Partnership/Speeding – nothing new to report
- Brockhampton Burial Fund – a receipt had been received from Handley Funeral Directors and future contributions to burials had been discussed and organised.
- PSMA – the Clerk had applied for membership as this was free of charge and it was felt it might be useful for the forthcoming CLP.
- Risk Assessment – the Clerk was to attend a session at HALC.
- Grass Cutting Grant – this had been applied for and it was hoped that BGPC would be included in the scheme in 2014/15.
- Winter Gritting – the Clerk was asked to remind Balfour Beatty about the grit bin B4203 going towards Stourport

13/103 **Public Participation** – members of the public are allowed 10 minutes to address the Council

There were no members of the public present.

13/104 **Report from the Ward Councillor** - Cllr Gary Swinford

Cllr Swinford was absent for the meeting – the Clerk emailed his report to councillors with computers after the meeting.

13/105 To receive **reports** from:

**Community Led-Plan Steering Group** – Cllr Simpson gave an update on the progress so far: funding - Awards for All - this has now been submitted, and the group were also waiting to hear from Hereford Council. It was decided that the CLP would not go ahead if no funding was available from Awards for All.

**BDCA and Bringsty Common** – Cllr Friend gave an update on the successful Lottery Grant for three years: £200,000 including the cost of a manager. This would be for the general management of the Common.

The Chairman asked that the Clerk record our congratulations and that Cllr Friend passed these on to the BDCA.

**Bringsty** – Cllr Friend reported that Bringsty Manorial Court had not achieved all management plan this year. Areas had been cut for the benefit of the butterflies. Natural England - pleased with amount of rattle.

**Police Liaison Group** – Cllr Williams gave a report of the developments in the area and passed on the plea from the local police team that all crimes be reported and a crime number given.

**Parish Council proposal to extend Brockhampton School Car Park** – Cllr Friend reported that the school Governors' response had not been very positive to this proposed project. They would support it but did not want to be involved, it was a disappointing response.

The Parish Council felt that this was very important and would have greatly helped the safety of the children, which councillors felt was paramount. Cllr Friend suggested that the proposal be revisited in 2014.

13/106 **Financial Matters:**

i) To approve **accounts for payment:**

Mary Seldon Net Salary 07: £182.60

Brockhampton Primary School: hire of room fee £20

ii) To approve **Bank Reconciliation** to 17<sup>th</sup> October 2013

iii) To approve **Income and Expenditure** to 17<sup>th</sup> October 2013

**APPROVED** by all.

13/107 To finalise response to **School Bus Consultation**

Cllr Land had provided information for this and the Clerk had distributed it to members. As there were no further comments she submitted the consultation form to Herefordshire Council.

13/108 To discuss ideas for forthcoming **World War I** commemoration

It was decided to leave planning to the British Legion - defer until another time.

13/109 To discuss draft copy of the **Welcome Pack** for new members to the community

The Clerk asked that this be deferred.

13/110 To discuss progress at the new **Travellers' Site**

- Bats have stopped progress and Cllr Boddington had notified council that there were bats there.
- Cllr Boddington gave a history of the bat population and general ecology of the site  
For information: Nothing is happening on the site until April 2014

13/111 To discuss the works on **Bringsty Common** – with particular reference to the tracks to and from the Live and Let Live.

- Car park extension - George Thompson is aware and when not off sick will come and look. The Parish Council noted that parking was encroaching on common land, which is not lawful.
- Track down re-done - ongoing fight between pub and Hereford Council - it is a BOAT byway open to all traffic - council accepted it is a BOAT and so council are obliged by law to keep this track in good repair.

Action: The Clerk to write to Anthony Bush - and make the point that it would have been a courtesy to inform us.

- Buildings - planning permission - has been granted in the past - this has taken a long time.

13/112 To report any progress on the dog-bins for the Downs project

It was unclear whether the Parish Council need permission from Herefordshire Council Highways department. The Clerk to find out this information.

Cllr Friend volunteered to find out what Malvern Hills do about dog bins.

13/113 To discuss a suitable memorial for Rod Alexander

Cllr Rock suggested a disabled access in Rod's name - all happy with this, and Cllr Friend to check with Mrs Alexander.

Budget - we anticipate the cost to be in the region of £200-300

13/114 Matters for Future Consideration

Budget

Welcome pack

Dog bins

**DATE OF NEXT MEETING: Thursday 21<sup>st</sup> November**