

# **BROCKHAMPTON GROUP PARISH COUNCIL**

## **Minutes of the meeting of Brockhampton Group Parish Council held on Thursday 15<sup>th</sup> January 2015 at 7.30pm at Brockhampton Primary School**

**Present:** Cllr J Fellows (Chairman), Cllr P Friend (Vice-Chairman), Cllrs G Swinford, D Boddington, H Allan, D Cave, C Brazier, K Young, S Simpson, G Williams, S Brace, K Rock

**In attendance:** Mrs M Seldon (Clerk)

14/118 To accept **Apologies for Absence**

Apologies had been received from Cllrs Land, Omar and Steeds

14/119 To receive **Declarations of Interest**

There were none declared

14/120 To approve the **Minutes of the Meeting:**

Thursday 20<sup>th</sup> November 2014

Proposed Cllr Cave, seconded Friend, **AGREED** by all and signed by the Chairman as a true record.

14/121 Clerk's Report: Update on discussions from the November meeting and other matters for information only:

- Volunteer Footpaths Officer – Training/Insurance, etc.  
The Clerk had now checked with Balfour Beatty and the PC insurance company - Came & Co, and the volunteer footpaths officer had received the specified training, and was fully insured (as is the community) on the existing policy. The Clerk was asked to invite Mr Barnett to the March meeting of council.
- Dog poo bag dispensers/signs  
The Clerk had not yet managed to find a manufacturer who could provide a poo bag dispenser, but would continue to look into this for the next meeting.
- PC Website  
It was agreed that this was looking much better and more up to date, and that it was useful to have as a regular agenda item in the future.
- Domestic housing on Linton site - no housing, this is for industry  
Cllr Boddington had asked to discuss this matter again - see Core Strategy point on 14/123 below.
- Lengthsman scheme/P3 scheme.  
A new Lengthsman Scheme had now been agreed by Herefordshire Council and PCs wishing to participate needed to reapply by 31st January. There were now two options - 1) the set amount of money as calculated per km of C and U roads, and 2) a set amount, plus the opportunity for topping up this amount and the PC match-funding. It was **AGREED** that the PC would apply for the second option, and also apply for the P3 scheme.
- Quality Council status - begin to work towards this  
The Clerk explained that a new system for monitoring the performance of councils had just been approved and introduced by NALC, and she suggested that councillors may like to consider applying for foundation level later in the year. More details would be given at the next meeting.

14/122 **Public Participation** – members of the public are allowed 10 minutes to address the Council  
There were no members of the public present

14/123 **Report from the Ward Councillor** - Cllr Gary Swinford

- Core Strategy - Hearings taking place on Tuesday 17th February (Bromyard and area), 10am - Belmont Abbey - the public are welcome to attend. There was some discussion about whether we need to make a representation on that day.

**Action:** Write to: The Programme Officer and say we would like to be represented. Ref. Our letter - is there any benefit in sending a representation? Environmental Impact assessment needed.

- Linton Estate Road - still working on - meeting with three land owners about reconstruction
- Layby - is everyone happy that this becomes permanent - all **AGREED**.

14/124 To elect a **BGPC representative for the BDCA**

Thanks for given to Cllr Friend for the work he has done with the BDCA.

**Representative** - Cllr Cave volunteered.

14/125 To receive **reports** from:

**Police Liaison Group** – Cllr Williams - no meeting

**Bringsty Common** – Cllr Friend - completed all parts of the project on the drover's pond.  
Reported some problems - 3 fruit trees had been cut down during the night.  
Natural England and Herefordshire Council - judicial review on woodland - rejected.

**BDCA** – Cllr Brazier - Meeting next Tuesday (20<sup>th</sup> January) - 2nd half of lottery money arrived.  
Lottery people coming to visit downs and have lunch in the Falcon.  
The management plan has been completed for approval.  
Volunteer days have been advertised.

14/126 To discuss the **Scheme of Work** identified by the Working Party – set up 20<sup>th</sup> November 2014.

The Working Party met mid-December: Cllr Swinford, Cllr Friend, Cllr Brazier, Cllr Williams, James Hawkins and Ray Pullen.

- Identified work that needed to be done
- **AGREED** to obtain quotes from 4 contractors - hedging and ditching, and tree work
- BB still do pot holes

The Working Party would bring back suggested scheme and prices for future discussion and the Clerk was asked to put this item on the agenda for next time.

14/127 To discuss concerns over **illegal dumping** over bridge in Burley Lane.

Cllr Boddington reported that there had been flytipping at this point for several months.

**Action:** Report to Herefordshire Council

14/128 **Financial Matters:**

i) To approve **accounts for payment:**

Mary Seldon Net Salary 10: £220.53

HMRC PAYE 07: £13.60

Expenses incurred by the Clerk: £9.71

Brockhampton Primary School: hire of room fee £20

**APPROVED** by all.

- ii) To approve **Bank Reconciliation** to 15<sup>th</sup> January 2015
- iii) To approve **Income and Expenditure** to 15<sup>th</sup> January 2015  
**APPROVED** by all.

- iv) To note the **budget 2015/16** in light of additions made 20<sup>th</sup> November 2014  
The Chairman asked that the Parish Council formally adopt the budget. Proposed Cllr Cave, seconded Cllr Simpson, **RESOLVED**.

Cllr Friend distributed copies of an external notice board he had sourced and it was **AGREED** that he would order 3 for use by the Parish Council. This was an item of expenditure from the 2015/16 budget, would be able to be taken from reserves.

- 14/129 To discuss updates on the aspects of **Road Safety** throughout the parishes and ways in which the Council may alleviate problems within the area.  
Cllr Swinford reported that Cabinet member won't push BGPC up the list, and so it would be some time before any action could be taken.  
Suggestions: Model of children at the side of the road, road humps, triangle cleared  
**Action:** The Clerk to contact PC Meek to assess the situation outside the school and to come to a meeting to talk to councillors.  
Agenda item for forthcoming meetings

- 14/130 Matters for **future consideration**  
Ask Laurie Barnett (footpaths officer) to attend March meeting  
Milestones – estimates  
Working Party/Task and Finish Group - map out what work, who responsible and who is paying  
– reference: work on the Downs.