

## BROCKHAMPTON GROUP PARISH COUNCIL

Minutes of a meeting held on Thursday 20<sup>th</sup> October 2016 at 7.30pm  
in Bromyard & Winslow Town Council Offices

### PRESENT

Councillors: Paul Friend (Chairman), C Brazier, Dave Cave, Karen Rock, Shaun Simpson, Roger Steeds, Peter Stoddart, Gillian Williams.

In attendance: Lynda Wilcox ... Acting Clerk-HALC, Nigel Shore ... Ward Councillor,  
Two local residents.

1. Apologies for absence: There were none.
2. Declarations of interest & written requests for dispensation:
  - 2.1 Councillor C Brazier declared a DPI in item 5.2 and signed the book accordingly.
3. Open Session:
  - 3.1 Herefordshire Ward Councillor, Nigel Shaw, gave a verbal report including:
    - 3.1.1 Budget discussions were underway and the current budget overspend was less than the previous year.
    - 3.1.2 Funding for libraries was under great pressure but it was likely that the Bromyard library would continue during 2017/18, staffed by HALO, in conjunction with an automated system.
  - 3.2 Views of local residents on parish matters: No views were raised.
4. Minutes of two previous meetings: 21.7.16. & 18.8.16.
  - 4.1 Both sets of minutes were agreed as a true record and signed by the Chairman.
5. Finance
  - 5.1 It was noted that the 2015/16 accounts were being examined by the External Auditor, Grant Thornton and advice on process was likely to be forthcoming.  
*Councillor Brazier left the meeting.*
  - 5.2 Grant request from Bromyard Downs Common Association:  
It was RESOLVED to have a site meeting to gain further information prior to discussion at the next meeting.  
*Councillor Brazier returned to the meeting.*
  - 5.3 It was RESOLVED to pay Bromyard Town Council's outstanding invoices for meeting room hire, in the sum of £75.60.
  - 5.4 It was RESOLVED to access HALC clerk cover for the meeting at a cost of £150 plus mileage and VAT.
  - 5.5 Herefordshire Council's request for the 2017/18 Precept by 31.12.16. was noted.

- 5.6 Setting up of Finance Working Group to consider Precept:  
It was RESOLVED that the Chairman and Vice Chairman (in her absence) would consider initial Precept requirements for 2017/18.
- 5.7 Following detailed discussion on the breakdown of an invoice from the ex Lengthsman, it was RESOLVED to issue a cheque for the full amount of £666.83 in final settlement of all work undertaken.
- 5.8 Lengthsman contract with Herefordshire Council: It had been ascertained that there was no current contract.

6. Planning

Comments on applications for determination by Herefordshire Council:

- 6.1 App. 162978 Old House, Bringsty – an old barn to be converted into a two bedroomed single storey dwelling ancillary to the residential use of the dwelling known as The Old House.
  - 6.1.1 It was RESOLVED to support the application.
- 6.2 App. 162889 Live & Let Live, Bringsty – retention of static mobile home. Required for minimum of 2 years, work in progress. (Retrospective).  
It was RESOLVED not to comment.
- 6.3 App. 162819 Linton Trading Estate – proposed construction & operation of 6MW Peaking Power Generation Plant & ancillary equipment.  
It was RESOLVED to support the application.
- 6.4 App.162164 Buckenhill Manor – various internal & external works.  
It was RESOLVED to support the application.

Planning permissions granted by Herefordshire Council were noted as:

- 6.5 App. 162871 Stonehouse, Linley Green Rd, Whitbourne – proposed ground floor extension & new dormer window to existing dwelling.
- 6.6 App. 162377 Land at Grove Pool, Hyde Wood, Brockhampton – proposed new education shelter, pond dipping platform, composting toilets & restoration of part of Grove Pool.

7. Appointment of Footpaths Officer

- 7.1 It was unanimously RESOLVED that Janet Green be appointed as Parish Footpaths Officer.

8. Date of next meeting

- 8.1 It was RESOLVED that the next meeting be held at 7.30 pm on Thursday 8<sup>th</sup> December.

SIGNED ..... DATE .....