



Brockhampton Group Parish Council

Councillors are summoned to a meeting of the Parish Council at **7:30PM on Wednesday 16th January 2019** at Bromyard and Winslow Town Council Offices

Press and public are cordially invited to attend

Agenda

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.
3. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
4. **Open Session:** *The meeting will be adjourned for the open session.*
 1. **Report from the Ward Councillor**
 2. **Report from Bromyard Downs Common Association**
 3. **Report from Bringsty Common Manorial Court**
 4. **Public participation (10 minutes):** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
5. **To consider and adopt the minutes** from the Parish Council meeting on the 15th November 2018.
6. **Progress reports**
 1. **Vacancies and co-option**
 2. **Burying Lane road surface maintenance**
 3. **Litter Innovation Trial**
7. **Correspondence**
 1. **West Mercia Police:** Community Messaging Service (CMS).
 2. **Herefordshire Community Champion Awards 2019:** To consider any nominations.
 3. **Herefordshire Council:** To note available funding under the Public Green Spaces Community Grant Scheme 2018/19.
 4. **Herefordshire Council:** To note invite to attend the Parish Council Summit on 24th January 2019.
 5. **Linton to Brockhampton Primary School:** Email received concerning safe route to school.
8. **Planning**
 1. **Neighbourhood Development Plan:** To receive an update from the Steering Group and to consider recommendations.
 2. **P184446/F:** Field East of Leyshall, Avenbury Lane, Bromyard, Herefordshire. Proposed agricultural fodder and implement store.
 3. **P184667/J:** Saltmarshe Castle Caravan Park, Tedstone Wafre, Bromyard, Herefordshire, HR7 4PN. Proposed works to various trees. There are dead, dangerous and poor trees within this group. All trees that require works have been highlighted in the tree survey.
9. **Parish matters for discussion/decision**



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1. Parish Council Meeting March 2019: To consider an alternative date.

10. Finance

1. To consider and approve budget expenditure
2. To consider and approve the bank reconciliation
3. To consider and adopt a balances and reserves policy
4. Clerk's salary and expenses - £455.33
5. HMRC (PAYE) - £103.20
6. HALC (website hosting and domain name) - £132.00
7. Royal Mail Group Ltd (NDP letter drop) - £27.06
8. Royal Mail Group Ltd (NDP letter drop) - £4.62
9. Bromyard and Winslow Town Council (room hire) - £97.20
10. Bringsty Common Manorial Court (football pitch maintenance) £200.00
11. Bromyard Christmas Lights Association Limited (donation) - £100.00
12. To note payment of Clerk's salary and expenses 14/12/18 - £456.75
13. To note payment of HMRC (PAYE) 14/12/18 – £103.20

11. Councillors' reports and items for the next agenda: Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.

12. Date of the next meeting

Dated 11/01/19

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