



Brockhampton Group Parish Council

Steering Group Meeting held at **6:00PM on Wednesday 14th November 2018** at Bromyard and Winslow Town Council Offices.

Minutes

Present: Tamla Bowdler (NDP Chair), Dave Cave

In attendance: David Hunter-Miller (Clerk), David Nicholson (DJN Planning), Alan Grantham, David Forster

1. Declarations of interest

Nil declared.

2. Progress reports since last meeting

It was confirmed that the household questionnaire had been delivered since the last meeting.

3. Response to questionnaire and follow up actions

The household questionnaire had been delivered to 318 properties, so far 89 questionnaires had been returned, equating to about 30%.

The Clerk would record the unique reference numbers and location data to identify which areas need to be targeted for further responses.

It was envisaged that the final date for returns would be 30th November 2018.

4. Call for sites process, timeline and communication

This exercise was to identify possible future sites for development. The relevant paperwork and survey documents would be prepared for the next meeting for consideration. It was hoped that the call for sites would be publicised early in the New Year so that responses could be reviewed in time for the community engagement event.

5. Business and Farming community consultation

Further work on this was needed and it would be discussed further at a future meeting.



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6. Review of project plan to identify what elements can proceed based on current resources

It was agreed to continue to collect the questionnaire responses and to move forward with the call for sites.

7. Community engagement event

It was felt that a date should not be set at this time as further preparation was needed, but it was hoped that the event could be held spring 2019.

8. Recommendations for consideration by the Parish Council

The following items would be taken to the next Parish Council meeting for further consideration:

- Survey for the call for sites during January 2019
- Parish Council support for targeting areas with low return for questionnaires
- Summary of biodiversity report for the NDP
- Notice board at Linton

9. Items for the next agenda

The following items were agreed for the next agenda:

- Call for sites preparation
- Household questionnaire summary
- Review of farming, business, tourism, biodiversity

10. Date of the next meeting

The next scheduled Steering Group meeting is at 6:00PM on Wednesday 16th January 2019.

It was envisaged that there would not be a meeting in February but there would be an important meeting on the 20th March 2019.

Tamla Bowdler

Chair NDP Steering Group