



Brockhampton Group Parish Council

Councillors are summoned to a meeting of the Parish Council at **7:30PM on Thursday 20th September 2018** at Bromyard and Winslow Town Council Offices

Press and public are cordially invited to attend

Agenda

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.
3. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
4. **Open Session:** *The meeting will be adjourned for the open session.*
 1. **Report from the Ward Councillor**
 2. **Report from Bromyard Downs Common Association**
 3. **Report from Bringsty Common Manorial Court**
 4. **Public participation (10 minutes):** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
5. **To consider and adopt the minutes** from the Parish Council meeting on the 19th July 2018.
6. **Progress reports**
 1. **Vacancies and co-option**
7. **Correspondence**
 1. **Public Spaces Protection Order for Dog Control** and the offer of additional signage.
 2. **Herefordshire Council's** consultation on the Children and Young people's Plan.
 3. **Bringsty Common Manorial Court's** consultation on the future management arrangements for Bringsty Common.
 4. **Herefordshire Council's** invitation to attend the Parish Council Summit to be held on the 17th October in Hereford.
 5. **Maintenance and repair of war memorials** in preparation of the 100th anniversary of the First World War.
 6. **Herefordshire Council's** review of highways maintenance and pothole repairs.
 7. **Herefordshire Council's** budget consultation.
8. **Planning**
 1. **Neighbourhood Development Plan:** To receive an update from the Steering Group and to consider recommendations.
9. **Parish matters for discussion/decision**
 1. **Standing Orders:** To consider adopting revised standing orders in line with NALC's recommendations LO9-18.



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10. Finance

1. Clerk's salary and expenses - £347.69
2. HMRC (PAYE) – £83.40
3. HALC (internal audit) - £180.00
4. Bromyard & Winslow Town Council (room hire) - £32.40
5. To note payment of £368.42 paid 16/08/18 (Clerk's salary and expenses)
6. To note payment of £83.20 paid 16/08/18 (HMRC PAYE)
7. To approve Direct Debit payment of £35.00 (annually) to the Information Commissioner
8. To consider and approve budget expenditure
9. To consider and approve the bank reconciliation

11. Councillors' reports and items for the next agenda: Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.

12. Date of the next meeting

Dated 14/09/18

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Clerk and RFO
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