



Brockhampton Group Parish Council

Councillors are summoned to a meeting of the Parish Council at **7:30PM on Thursday 19th July 2018** at Bromyard and Winslow Town Council Offices

Press and public are cordially invited to attend

Agenda

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.
3. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
4. **Open Session:** *The meeting will be adjourned for the open session*
 1. **Report from the Ward Councillor**
 2. **Report from Bromyard Downs Common Association**
 3. **Report from Bringsty Common Manorial Court**
 4. **Report from the Footpaths Officer**
 5. **Public participation (10 minutes):** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
5. **To consider and adopt the minutes** from the Parish Council meeting on the 21st June 2018.
6. **Progress reports**
 1. **A44 Layby** and options for permanent closure.
7. **Correspondence**
 1. **Herefordshire Council:** To consider Herefordshire Council's budget consultation
8. **Planning**
 1. **Neighbourhood Development Plan:** To receive an update from the Steering Group and to consider recommendations.
 2. **182341:** The Steeples, Edvin Loach, Bromyard, Herefordshire HR7 4PW. Proposed extension to agricultural building.
 3. **182342:** The Steeples, Edvin Loach, Bromyard, Herefordshire HR7 4PW. Partial replacement and extension to agricultural building.
 4. **180392 (re-consultation):** Live And Let Live, Bringsty, Worcester, Herefordshire WR6 5UW. Application for variation of condition 2 of planning permission NC2003/1825/F. For rear external changes to the extension.
 5. **181166 (re-consultation):** Live And Let Live, Bringsty, Worcester, Herefordshire WR6 5UW. Proposed modifications to extant permission DCN03 1987/L for a rear extension.



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9. Parish matters for discussion/decision

1. **Bromyard Downs:** To consider crossing points for access from parking lay-bys.
2. **Facebook:** To consider a page for the Neighbourhood Development Plan and/or Parish Council.
3. **Drones:** To consider restrictions on the use of drones on Bromyard Downs.
4. **Clater Park:** To consider ongoing planning, enforcement and drainage matters.

10. Policy: To consider adopting the following policies and procedures

1. GDPR Data Security Incident Procedure
2. Complaints Procedure
3. Disciplinary Procedure
4. Clerk and Councillor Protocol

11. Finance

1. Clerk's salary and expenses - £373.45
2. HMRC (PAYE) – £83.20
3. Bromyard Christmas Lights Association (re-issue of cheque 0028 07/02/18) - £100.00
4. Bromyard & Winslow Town Council (room hire) - £54.00
5. Bromyard & Winslow Town Council (room hire) - £32.40
6. To consider and approve budget expenditure
7. To consider and approve the bank reconciliation

12. Councillors' reports and Items for the next agenda: Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.

13. Date of the next meeting

Dated 13/07/18

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Clerk and RFO
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