



# Brockhampton Group Parish Council

Councillors are summoned to a meeting of the Parish Council to be held at **7:30PM on Thursday 19<sup>th</sup> April 2018** at Bromyard and Winslow Town Council Offices

Press and public are cordially invited to attend

## Agenda

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.
3. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
4. **Open Session:** The meeting will be adjourned for the public open session.
  1. **Report from the Ward Councillor, Nigel Shaw**
  2. **Report from Bromyard Downs Common Association**
  3. **Report from Bringsty Common Manorial Court**
  4. **Report from the Footpaths Officer, Janet Green**
  5. **Public participation (10 minutes):** At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
5. **To consider and adopt the minutes** from the Parish Council meeting on the 15<sup>th</sup> March 2018.
6. **Progress reports:**
  1. Bringsty Grand Prix
  2. Clater Park drainage
7. **Planning:**
  1. **Neighbourhood Development Plan:** To receive an update from the Steering Group and to consider next steps.
  2. **P180724/FH** associated ref. **P180725/L:** The Old Post Office Bringsty Worcester Herefordshire WR6 5TA, Proposed outbuilding.
  3. **P180864/F:** The Rookery Woods Norton Bromyard Herefordshire. Proposed erection of 3 'eco-pods' for use as self-catering holiday accommodation.
  4. **P181075/FH:** The Old School House, Bringsty, Worcester, Herefordshire WR6 5UP. Proposed single storey extensions to replace the conservatory and sun room, and ground mounted solar panels within the garden.
8. **Highways:**
  1. **A44 Layby:** To consider options for permanent closure.
9. **Parish matters for discussion/decision**
  1. **General Data Protection Regulation:** To consider the impact of the GDPR on the Parish Council and to approve relevant policy procedures.
  2. **Retention Schedule:** To consider and adopt a retention schedule.



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3. **Annual Parish Meeting:** To consider the date and format.
4. **Internal Auditor:** To consider the appointment of an Internal Auditor for the 2017/18 accounts
5. **Training:** To note HALC's training programme for Spring/Summer 2018.

## 10. Finance:

1. Clerk's salary and expenses - £302.13
2. HMRC (PAYE) – £66.20

**11. Councillors' reports and items for the next agenda:** Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.

## 12. Date of the next meeting

*A resolution will be passed to exclude members of the public due to the confidential nature of the following item.*

**13. Contract of Employment:** To review the Clerk's Contract of Employment.

Dated 13/04/18

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