



# Brockhampton Group Parish Council

Councillors are summoned a meeting of the Parish Council to be held at **7:30PM on Wednesday 7<sup>th</sup> February 2018** at Bromyard and Winslow Town Council Offices

Press and public are cordially invited to attend

## Agenda

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.
3. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
4. **To consider and adopt the minutes** from the Parish Council meeting on the 26<sup>th</sup> January 2018.
5. **Open Session:**
  1. **To Interview Planning Consultants for the Neighbourhood Development Plan**
  2. **Report by Ward Councillor, Nigel Shaw**
  3. **Update from Bromyard Downs Common Association**
  4. **Update from Bringsty Common Manorial Court**
  5. **Report from the Footpaths Officer, Janet Green**
  6. **Public participation (10 minutes):** The meeting will be adjourned for Public Question Time. At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
6. **Neighbourhood Development Plan:** To agree the appointment of a planning consultant and to consider next steps.
7. **Planning:**
  1. **174713 - 1 Greenfields, Brockhampton Estate, Bringsty, Herefordshire, WR6 5TB.** Proposed installation of small tiled dormer to rear roof of barn, to enable bat access.
8. **Community Governance Review:** To receive an update on the consultation process and to consider the preferred number of seats for Brockhampton Group Parish Council.
9. **Community Champion Awards:** To note and consider any nominations.
10. **River Lugg Internal Drainage Board:** To consider consultation on revised byelaws.
11. **Notice Boards:** To consider repair or replacement of parish notice board(s).
12. **Finance:**
  1. Clerk's salary and expenses - £293.57
  2. HMRC (PAYE) – £66.40
  3. To consider a donation to Bromyard Christmas Lights of £100.00



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4. To review budget expenditure for 2017/18.

**13. Councillors' reports and Items for the next agenda:** Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.

**14. Date of the next meeting**

Dated 02/02/18

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A handwritten signature in cursive script, appearing to read 'D Hunter-Miller'.

*David Hunter-Miller  
Clerk and RFO  
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brockhamptongroup@gmail.com*