



# Brockhampton Group Parish Council

**Notes of Steering Group Meeting held at 7:30PM on Friday 26<sup>th</sup> January 2018 at  
Bromyard and Winslow Town Council Offices.**

**Present:** Pete Stoddart (Steering Group Chairman), Paul Friend (Parish Council Chairman), Helen Allan, David Boddington, Dave Cave

**In attendance:** David Hunter-Miller (Parish Council Clerk), Nigel Shaw (Ward Councillor), members of the public

## **1. Welcome and Introduction by the Steering Group Chairman**

A welcome and introduction was given by Pete Stoddart.

It was noted that Linton and Bringsty had been identified as areas for development by Herefordshire Council and that an additional 20 dwellings would be required throughout the group parish by 2031. It was noted that unless a Neighbourhood Development Plan was pursued for Brockhampton Group the parish would be incorporated into the Bromyard Housing Market Area and residents would have far less input in shaping the future of the parish.

A question and answer session followed.

It was agreed to collect statistics as to the size of the group parish and how many addresses/residents there are.

## **2. To adopt a Terms of Reference**

The Terms of Reference were agreed and these would be uploaded onto the Parish Council's website.

## **3. Election of a Secretary**

Pete Stoddart agreed to act as interim Secretary.

## **4. Election of a Finance Co-ordinator**

Pete Stoddart agreed to act as interim Finance Co-ordinator.



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## **5. To consider the need for other roles**

A number of volunteers offered to join the Steering Group to assist with development of the plan.

David Boddington agreed to assist with aspects of the NDP related to open spaces.

It was agreed to review the need for additional roles at future meetings.

## **6. To consider future methods of consultation**

One resident hadn't received the invite letter; it was agreed to follow this up with Royal Mail who had coordinated the drop.

Names and contact details were taken for residents who wanted to join the Steering Group and/or be kept informed of progress.

Further updates and agendas for future meetings would be uploaded onto the website.

## **7. To note arrangements for interviewing planning consultants**

It was noted that interviews would be undertaken at the Parish Council meeting at 7:30PM on Wednesday 7<sup>th</sup> February 2018.

## **8. To agree future meeting dates**

Future Steering Group meetings would be arranged in due course.

*David Hunter-Miller*

*Clerk and RFO*

*07513 122918*

*brockhamptongroup@gmail.com*