

BROCKHAMPTON GROUP PARISH COUNCIL

Councillors are summoned to a meeting of Brockhampton Group Parish Council to be held on Thursday 21st May 2015 at 8.00pm at Bromyard & Winslow Town Council Chamber, Old Vicarage, Rowberry Street, Bromyard

Mary Seldon

Mary Seldon M.Ed, FLCM, MILCM
Member of the International Institute of Municipal Clerks
Clerk/RFO 01885 482543

Thursday 14th May 2015

AGENDA

- 15/38 **Election of Chairman** to the Council 2015/16
- 15/39 **Election of Vice-Chairman** to the Council 2015/16
- 15/40 To accept **Apologies for Absence**
- 15/41 To receive **Declarations of Interest**
- 15/42 To approve the **Minutes of the Meeting:**
Thursday 16th April 2015
- 15/43 To discuss options for co-option for the vacant seats on the Council.
- 15/44 **Public Participation** – members of the public are allowed 10 minutes to address the Council
- 15/45 To receive **reports** from:
Police Liaison Group – GW
Bringsty Common – PF
BDCA - DC
- 15/46 **Financial Matters:**
- i) To approve **accounts for payment:**
Staff Costs including HMRC PAYE: £234.78
Broker Network Ltd: £287.40
Expenses incurred by the Clerk: ongoing
 - ii) Annual Financial Return:
 - a) To approve all end of year (1st April 2012/31st March 2013) accounts
 - b) To complete and sign the annual external audit return
 - c) To complete and sign the annual governance statement
 - iii) To approve **Bank Reconciliation** to 21st May 2015
 - iv) To approve **Income and Expenditure** to 21st May 2015
- 15/47 To discuss response to the recent letter from the CEO of Herefordshire Wildlife Trust
- 15/48 To discuss the joint refurbishment of the Downs Car Park with the BDCA.
- 15/49 Matters for **future consideration**

**DATE OF NEXT MEETING:
Thursday 18th June 2015**