

BROCKHAMPTON GROUP PARISH COUNCIL

Councillors are summoned to a meeting of Brockhampton Group Parish Council to be held on Thursday 19th March 2015 at 7.30pm at Bromyard & Winslow Town Council Chamber, Old Vicarage, Rowberry Street, Bromyard

Mary Seldon

Mary Seldon M.Ed, FLCM, MILCM
Member of the International Institute of Municipal Clerks
Clerk/RFO 01885 482543

Friday 13th March 2015

AGENDA

- 15/15 To accept **Apologies for Absence**
- 15/16 To receive **Declarations of Interest**
- 15/17 To approve the **Minutes of the Meeting:**
Thursday 19th February 2015
- 15/18 To discuss progress and developments with the BDCA. Hannah Welsh (Project Manager) and James Hawkins (Chairman) will be in attendance and will give an update and discuss ways of better communication in the future.
- 15/19 To receive a report from Laurie Barrett: Volunteer Footpaths Officer for BGPC
- 15/20 Clerk's Report: Update on discussions from the February meeting and other matters for information only:
- PC Website
 - Milestones
- 15/21 **Public Participation** – members of the public are allowed 10 minutes to address the Council
- 15/22 **Report from the Ward Councillor** - Cllr Gary Swinford
- 15/23 To receive **reports** from:
- Police Liaison Group** – GW
- Bringsty Common** – PF
- 15/24 a) To receive an update on the Scheme of Work identified by the Working Party.
b) To set up a Task and Finish Group for work covering PC and BDCA and Manorial Court areas
- 15/25 **Financial Matters:**
- i) To approve **accounts for payment:**
Mary Seldon Net Salary 12: £220.53
HMRC PAYE 12: £13.60
JRB Enterprise Ltd: £714.96
 - ii) To approve **Bank Reconciliation** to 19th March 2015
 - iii) To approve **Income and Expenditure** to 19th March 2015
 - iv) To review the **Clerk's salary scale** for the year 2015/16
 - v) To approve internal audit arrangements for the end of the financial year 2014/15
- 15/26 To discuss the possible extension of the car park adjacent to Brockhampton Primary School and the Downs.
- 15/27 Matters for **future consideration**
Arrangements for annual meetings

DATE OF NEXT MEETING: Thursday 16th April 2015