



Brockhampton Group Parish Council

Councillors are summoned a meeting of the Parish Council to be held at **7:30PM on Thursday 19th October 2017** at Bromyard and Winslow Town Council Offices

Press and public are cordially invited to attend

Agenda

1. **Apologies for absence:** To receive apologies and to approve reasons for absence.
2. **Declarations of interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.
3. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote.
4. **To consider and adopt the minutes** from the Parish Council meeting on the 21st September 2017.
5. **Progress Reports:**
 1. Clater Park
 2. Co-option
6. **Open Session:**
 1. Report by Ward Councillor, Nigel Shaw
 2. Update from Bromyard Downs Common Association
 3. Update from Bringsty Common Manorial Court
 4. Report from the Footpaths Officer, Janet Green
 5. **Public participation (10 minutes):** The meeting will be adjourned for Public Question Time. At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
7. **Neighbourhood Development Plan:** To consider the next steps in preparing a Neighbourhood Development Plan and to consider attendance at Herefordshire Council's Neighbourhood Planning funding workshop on 25th October 2017.
8. **Planning:**
 1. **172915** - South Lodge Bungalow, Norton, Bromyard, Herefordshire HR7 4PJ. Vehicular access off the B4203 into a parking and turning area with visibility splays.
9. **Finance:**
 1. Clerk's salary and expenses - £286.97
 2. HMRC (PAYE) – £66.40
 3. Bringsty Common Manorial Court (football pitch maintenance) - £200.00



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4. HALC (internal audit) - £180.00

5. To consider the External Auditor's report.

10. Councillors' reports and Items for the next agenda: Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.

11. Date of the next meeting

Dated 13/10/17

A handwritten signature in black ink, appearing to read 'D Hunter-Miller'.

*David Hunter-Miller
Clerk and RFO
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