



# Brockhampton Group Parish Council

Councillors are summoned a meeting of the Parish Council to be held at **7:30PM on Thursday 15<sup>th</sup> June 2017** at Bromyard and Winslow Town Council Offices  
Press and public are cordially invited to attend

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## Agenda

1. **Apologies for absence:** To receive apologies and to approve reasons for absence
2. **Declarations of interest:** With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.
3. **Dispensations:** To consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote. Requests to be with the Clerk at least four clear days prior to a meeting.
4. **To consider and adopt the minutes** from the Annual Meeting of the Parish Council on the 18<sup>th</sup> May 2017
5. **Progress Reports:**
  1. **Bromyard Motocross Track**
6. **Open Session:**
  1. **Report by Ward Councillor:** To receive a report by the Ward Councillor.
  2. **Public participation (10 minutes):** The meeting will be adjourned for Public Question Time. At the discretion of the Chairman members of the public will be invited to speak and/or question the Parish Council on issues relating to this agenda or raise issues for future consideration.
7. **Planning:**
  1. 171690 - Grooms Cottage, Brockhampton Mews, Bringsty, Worcester, Herefordshire WR6 5TB. Replace existing windows with slim-line double glazed joinery.
  2. 171386 - Holly Cottage, Bringsty, Worcester, Herefordshire WR6 5UW. Erection of a galvanised steel pergola over the koi pond and patio in the garden (part retrospective).
  3. P171762/L - 1 and 2 Greenfields, Brockhampton Mews, Bringsty, Herefordshire, WR6 5TB. Alteration of rainwater goods to provide better water disposal.
8. **Consideration of layby on A44** and suggestion to close it permanently
9. **Clater Park:**
  1. Further consideration of drainage issues
  2. Possible change of use of 'The Old Diary'
10. **Broadband Event:** to consider attendance at the Broadband Event Monday 19 June from 6pm to 8pm.
11. **Rural Area Site Allocation Development Plan Document:** to consider response to the consultation by Herefordshire Council.
12. **Code of Conduct:** to consider adoption of Herefordshire Councils revised Code of Conduct.



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## **13. Finance:**

1. Clerks salary and expenses £291.67
2. HMRC PAYE £59.00
3. Bringsty Common Manorial Court (football pitch maintenance) £200.00
4. Greenbarnes Ltd (notice board) £1367.22
5. To review and adopt updated Financial Regulations
6. To review and adopt an Equal Opportunities Policy
7. To consider the independent internal auditors report
8. To consider approval of Annual Governance Statement for the External Auditor
9. To consider approval of Statement of Accounts for the External Auditor

**14. Councillors' reports and Items for the next agenda:** Councillors may use this opportunity to report minor matters of information and to raise items for future agendas.

## **15. Date of the next meeting**

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