

BROCKHAMPTON GROUP PARISH COUNCIL

MINUTES of the meeting of Brockhampton Group Parish Council held on Thursday 20th June 2013 at 7.30pm at Brockhampton Primary School

Present: Cllr J Fellows (Chairman), Cllrs G Swinford, H Allan, S Brace, C Brazier, R Steeds, S Simpson, G Williams (7.40pm)

In attendance: Mrs M Seldon (Clerk)

13/66 To accept **Apologies for Absence**

Apologies had been received from Cllrs M Land, P Friend, D Boddington, D Cave, K Rock

13/67 To receive **Declarations of Interest**

None were received

13/68 To approve the **Minutes of the Meeting:**
Thursday 16th May 2013

Cllr Brazier proposed the approval, seconded Cllr Simpson, **APPROVED** by all.

13/69 **Clerk's Report:**

- Dog bins update - it was suggested that the Clerk contact the Commons Office (Bristol) and start George Thompson
- Communications update
- Burial Fund

13/70 **Public Participation** – members of the public are allowed 10 minutes to address the Council
No members of the public were present

13/71 **Report from the Ward Councillor** - Cllr Gary Swinford

- Core Strategy
- Porthouse
- Linton Estate Road

13/72 To receive **reports** from:

Community Led-Plan Meeting

Steering Group met on Monday 17th June and officers had now volunteered - this meant that a grant could now be applied for.

BDCA - proposed work: Swing bar reinstatement and pedestrian/horse access

Police Liaison Group – nothing new or significant to report.

Parish Council proposal to extend Brockhampton School Car Park - nothing to report

13/73 **Financial Matters:**

i) To approve **accounts for payment:**

Mary Seldon Net Salary 03: £182.60

Expenses incurred by the Clerk: £22.82

Brockhampton Primary School: hire of room fee £40: £40.00

Internal Audit fee: £60.00

Milestone Society: £20.00

It is to be noted that due to an overpayment to HMRC for PAYE the Parish Council had been told not to send contributions until the amount was cleared. The Clerk's salary paid is still NET (ie. Tax deducted).

Accounts for payment **APPROVED** by all

ii) To approve **Bank Reconciliation** to 20th June 2013

iii) To approve **Income and Expenditure** to 20th June 2013

APPROVED by all

13/74 To discuss the **frequency of Parish Council Meetings**

There was some discussion on the schedule of Parish Council meetings and Councillors were asked whether these should remain once a month, or become bi-monthly. After canvassing all those present the Chairman decided that they would remain monthly unless it became apparent that there was no business that needed to be discussed. The recommendation was therefore that it was easier to cancel than to have to convene a meeting. This was **AGREED**.

13/75 Matters for Future Consideration

- Dog bins
- School car park