

BROCKHAMPTON GROUP PARISH COUNCIL

MINUTES of the Annual Parish Council Meeting of
Brockhampton Group Parish Council held on
Thursday 16th May 2013 at 7.30pm in Brockhampton Primary School

Present: Cllr J Fellows (Chairman), Cllr P Friend (Vice-Chairman), Cllrs Boddington, Brace, Cave, Land, Rock, Simpson, Steeds, Swinford, Williams, Young

In attendance: Mrs Mary Seldon (Clerk), and one member of the public

- 13/52 **Election of Chairman** to the Council 2013/14
Cllr Fellows was proposed for Chairman by Cllr Cave, seconded Cllr Williams. There were no other nominations. **APPROVED** by all.
- 13/53 **Election of Vice-Chairman to the Council** 2013/14
Cllr Friend was proposed by Cllr Fellows, seconded Cllr Williams, **APPROVED** by all
- 13/54 To accept **Apologies for Absence**
Apologies had been received from Cllrs Allan and Brazier
- 13/55 To receive **Declarations of Interest**
There were none to declare
- 13/56 To approve the **Minutes of the Meeting:**
Thursday 18th April 2013
Proposed for approval Cllr Cave, seconded Cllr Swinford, **APPROVED** by all
- 13/57 **Clerk's Report:**
- Results from the recent focus group re: needs of councils - think of how to contact people
 - Opening a savings account/additional signatories
 - New planning decision re: notices
- 13/58 **Public Participation** – members of the public are allowed 10 minutes to address the Council
There was no public participation at this stage in the meeting.
- 13/59 Report from the **Ward Councillor** - Cllr Gary Swinford
- Herefordshire Council - financial difficulties
 - Library closure - deferred
 - Porthouse
 - Tesco
- Cllr Steeds asked Cllr Swinford what the latest news was on the Community Infrastructure Levy and was informed that Herefordshire Council were still looking at the results of the recent consultation.
- 13/60 **Financial Matters:**
- To approve **accounts for payment:**
Mary Seldon Net Salary 02: £207.80
Expenses incurred by the Clerk: £86.86
Brockhampton Primary School: hire of room fee £40 (2 meetings)
APPROVED by all

- ii) To approve **Bank Reconciliation** to 16th May 2013
 - iii) To approve **Income and Expenditure** to 16th May 2013
These were distributed by the Clerk and **APPROVED** by all.
 - iv) To discuss the **Parish Council Insurance** renewal
Came and Company Brokers – quote from Aviva - £285.16 reducing to £270.90 if agree to a three year binding agreement.
ALL APPROVED and approved payment
 - v) To discuss the value of remaining as a member of **HALC**
Subscription for 2013/14: £310.40 (£51. 74 VAT)
There was some discussion on the merits of remaining a member of HALC and it was decided to monitor the usefulness for the year and repeat the process in 2014 at renewal time. Payment **APPROVED** by all.
 - vi) Renewal of Milestone Society Subscription £15.
APPROVED
- 13/61 To approve **Freedom of Information** document
The schedule had previously been circulated. **APPROVED** by all.
- 13/62 To receive update on the **proposed extension to the car park** adjacent to Brockhampton Primary School
Cllr Friend reported that he had attended a meeting of school governors in 15/05/13, and discussed opportunity. Met with approval with reservations. Governors to get initial maps drawn up, looking at the financial side and the practicalities of the project.
In order to take this project forward it was **AGREED** that there should be regular communication between governors and Cllrs, plus the need to keep George Thompson in the loop.
- 13/63 To discuss the recent quotations and options for **dog bins** on the Downs
Cllr Friend had discussed the possibility of dog-bins at the BDCA meeting and this had been very favourably received, and they had agreed to support the parish council
Councillors discussed the responses and different options and agreed that bins and sign on bins seemed to be preferable.
Cllr Rock to find out more details of cheaper bins that could have the logo of the Parish Council on. It was also agreed to start with two bins and see how this worked in practice.
The Clerk was asked to seek clarification of the disposal of the waste. This would be discussed at the next meeting.
- 13/64 To discuss and finalise plans for the **Burial Fund**
It was agreed that the Clerk would liaise with Handley Funeral Directors and the Bromyard Burial Committee and ensure that the Parish Council's own Burial Fund would be offered to relevant parties.
- 13/65 Matters for Future Consideration
Vacancy
Burial Fund
Stile broken at railway bridge up Burley Lane – the Clerk to inform Tom Fisher
BDCA council to write a letter of support for various funding -

The Meeting Closed at 9.05pm