

## **BROCKHAMPTON GROUP PARISH COUNCIL**

MINUTES of the meeting of Brockhampton Group Parish Council

held on Thursday 18<sup>th</sup> June 2015 at 7.30pm at

Bromyard & Winslow Town Council Chamber, Old Vicarage, Rowberry Street, Bromyard

**Present:** Cllr J Fellows (Chairman), Cllrs H Allan, D Boddington, S Simpson, G Williams and D Cave

**In attendance:** Cllr Nigel Shaw (Ward Councillor Bromyard/Bringsty) and Mrs M Seldon (Clerk)

- 15/50 To accept **Apologies for Absence**.  
Apologies had been received from Cllrs P Friend, C Brazier and R Steeds.
- 15/51 To receive **Declarations of Interest**  
None were declared.
- 15/52 To approve the **Minutes of the Meeting:**  
Thursday 21<sup>st</sup> May 2015  
Proposed Cllr Cave, seconded Cllr Simpson and **RESOLVED**.
- 15/53 To receive the **Clerk's report** – update on discussion from the May meeting and other matters for information only:
- Internal/External Audit – all financial paperwork for the end of year audit had been inspected by the internally auditor and had been sent to the external auditor.
  - Website – this was up to date
  - Lengthsman/P3 Maintenance Plan – Councillors were given the proposed schemes of work and the corresponding financial commitments that had been sent to Balfour Beatty. These were approved.
  - Correspondence – there had been no reply from Herefordshire Wildlife Trust.
  - Speed Limit – the Clerk had contacted the Road Safety Partnership to establish the results of the speed recorders outside Brockhampton Primary School, but the email had not been delivered. The speed monitors had, however, been moved to a position nearer the school.
  - Feedback on BDCA joint car park project – there had been no further communication with the BDCA with regard to the working party looking at ways to improve the main official car park.
- 15/54 To discuss results from recent campaign to **co-opt** for the vacant seats on the Council.  
There had been no enquiries from the adverts for co-option and so the Clerk was to continue advertising.
- 15/55 To discuss the **community governance review process**  
After an enquiry as to whether it would be possible to reduce the size of the Council to reflect the proportions of the community for which it serves the Clerk made enquiries with first Anthony Bush (the Parish Council Liaison Officer) and then the legal team at Herefordshire Council. She reported that if the Council wished to pursue this they would have to ask for a community governance review and this was time consuming and expensive – and may conclude that the council should remain the same. It was decided that Brockhampton Group Parish Council would not pursue this plan in the near future.
- 15/56 To discuss the proposal for the revival of the smaller council meetings of individual parishes  
Councillors discussed the merits of having meetings for the individual parishes that could, perhaps, be held on a more informal basis to encourage the community to come along to air their problems. These could be in addition to the Annual Parish Meetings. Whilst Councillors could see the value of this idea nothing was decided for the future.
- 15/57 **Ward Councillor's Report** (to include the access road to Linton Tile Works update)
- Linton Tile works  
Adoption of the road - but this would cost and owners would not be interested. Made contact with Bill Holden

- Western Distribution - Boundary of substation not changing. Cllr Shaw had asked about shrubs as a huge expanse of brick was now facing A44. It was suggested this could be a place for public art.
- 15/58 **Public Participation** – members of the public are allowed 10 minutes to address the Council  
No members of the public were present.
- 15/59 To receive **reports** from:
- Police Liaison Group** – Cllr Williams reported that there had been no recent meeting, but there had been a major incident at Travellers Site during the week.
- Bringsty Common** – Cllr Friend was not present
- BDCA** – Cllr Cave gave a report on the recent BDCA meeting.
- 15/60 **Financial Matters:**
- i) To approve **accounts for payment:**  
Staff Costs including HMRC PAYE: £234.78  
Internal Audit fee: £60  
Expenses incurred by the Clerk: £7.25  
BCTC – printing costs: £10.08  
Proposed Cllr Cave, seconded Cllr Williams and **RESOLVED**
- iii) To approve **Bank Reconciliation** to 18<sup>th</sup> June 2015  
iv) To approve **Income and Expenditure** to 18<sup>th</sup> June 2015  
**APPROVED** by all.
- 15/61 To consider **Planning Application:**
- 151506 – Little Froome Farm, Linton Lane, Bromyard, HR7 4RX  
*Proposed installation of standalone Solar PV modules and associated infrastructure.*
- Cllr Boddington declared an interest in this discussion.  
There was much discussion about this subject but no firm conclusion was reached at the end.  
Councillors were asked to individually contact the Clerk if they wished to make representation.
- 151580 – The Oaks, Bringsty, WR6 5UQ  
*Proposed removal of infill to fire place and partial demolition of the barn*  
No objection.
- 15/62 Matters for **future consideration**  
No matters were put forward at this time.