

# BROCKHAMPTON GROUP PARISH COUNCIL

## MINUTES of the meeting of Brockhampton Group Parish Council held on Thursday 19<sup>th</sup> February 2015 at 7.30pm at Brockhampton Primary School

**Present:** Cllr J Fellows (Chairman), Cllrs G Swinford, D Cave, B Omar, K Young, D Boddington, H Allan, G Williams, C Brazier

**In attendance:** Mrs M Seldon(Clerk), PC John Meek and 1 member of the public

- 15/01 To accept **Apologies for Absence**  
Apologies had been received from Cllrs S Simpson, S Brace, R Steeds, P Friend and K Rock.  
Cllr Fellows also announced the resignation of Matthew Land. The Clerk was asked to send a card to Mr Land.
- 15/02 To receive **Declarations of Interest**  
There were none to declare
- 15/03 To approve the **Minutes of the Meeting:**  
Thursday 15<sup>th</sup> November 201  
Proposed Cllr Cave, seconded Cllr Brazier, **AGREED** by all and signed by the Chairman as a true record.
- 15/04 To discuss appropriate actions with PC Meek with regard to road safety outside Brockhampton Primary School, and any other relevant policing matters.  
The Parish Council welcomed PC John Meek, who had monitored the speed of the traffic outside the school at a variety of times of the day.  
His observations were based on the fact he believed that the speed limit outside the school should be 30mph. The Clerk asked if he would be able to pass on his thoughts to the relevant departments in order to speed up the process for the parish council. PC Meek also agreed to monitor the speed in the evenings when it was lighter.  
There was also a general discussion regarding policing in Herefordshire.
- 15/05 Clerk's Report: Update on discussions from the January meeting and other matters for information only:
- Volunteer Footpaths Officer - will be attending the March meeting
  - Lengthsman/P3 application - this had been submitted to Balfour Beatty
  - Flytipping - this had been reported to Herefordshire Council who are unable to do anything as the land beneath the railway bridge is owned by Rail Track.
  - Dog poo dispensers/signs. Cllr Brazier had brought along two styles of bag dispensers for councillors' approval. It was decided that the JRB Enterprises version was more serviceable and a better colour. Cllr Fellows proposed the parish council purchase 6 x containers and 2x packs of bags. Cllr Brazier to order on behalf of the Parish Council.
  - NALC Quality Council Awards - criteria and resume distributed to councillors with a view to working towards Foundation level from May onwards.
  - PC Website - up to date, but needs more work - which will be necessary for the Quality Council Awards
  - Meeting room - Councillors **AGREED** to change the regular meeting venue and to meet at B&WTC TC Offices - book until May elections ie, March, April, May (Annual) meetings - discuss again at May meeting.

- Election - nomination papers were distributed to the present councillors in the three parishes and the Clerk reiterated that these must be submitted by hand to the election office in Hereford by 9<sup>th</sup> April. Cllr Boddington asked that it be minuted that these arrangements were not practical for all.

15/06 **Public Participation** – members of the public are allowed 10 minutes to address the Council  
No members of public were still present at this stage.

15/07 **Report from the Ward Councillor** - Cllr Gary Swinford

To include a report on the Core Strategy Inspector's Report

- 3 week process of hearings held in public
- 17/02/2015 Bromyard discussion
- various representatives of prospective contractors had been present

There was a lot of discussion about this - and Cllr Boddington was also asked his opinion as he had attended the meeting.

Linton Land a long time ahead - and will go to consultation

15/08 To receive **reports** from:

**Police Liaison Group** – Cllr Williams informed everyone that the next meeting was scheduled for 10th March.

**Bringsty Common** – Cllr Friend was absent

**BDCA** – Cllr Cave reported that there had been no meeting.

15/09 a) To receive an update on the Scheme of Work identified by the Working Party.

Cllrs Friend and Swinford met with contractors: Richard Thomas and Hugh Davis to discuss tree work and hedging (needs to be done before the end of February). James Hawkins had been informed. Cllr Swinford presented two quotations for the work and these were discussed.

Richard Thomas - £3100 + vat AGREED - and if want to share OK

Hugh Davis - £3250

It was AGREED by all that the work be given to Richard Thomas and Cllr Swinford would liaise in order that the work might start as soon as possible.

b) To set up a Task and Finish Group for work covering PC and BDCA and Manorial Court areas

It was AGREED to defer this until the next Agenda.

15/10 **Financial Matters:**

i) To approve **accounts for payment:**

Mary Seldon Net Salary 11: £220.53

HMRC PAYE 11: £13.60

Expenses incurred by the Clerk: £50 (SLCC subscription)

Brockhampton Primary School: hire of room fee £20

Parish Notice Boards x3 £329.85 plus expenses £36.37

APPROVED by all.

ii) To approve **Bank Reconciliation** to 19<sup>th</sup> February 2015

iii) To approve **Income and Expenditure** to 19<sup>th</sup> February 2015

15/11 To consider Planning Application No. P150190/FH Woodland House, Bringsty, WR6 5UP

*Proposed demolition of conservatory and erection of single storey extension.*

Cllr Boddington wished it to be noted that he felt it wrong that plans were no longer available as Hard copies.

## **NO OBJECTIONS**

- 15/12 To consider possibilities and quotations for work on milestones throughout the parishes.  
The Clerk explained that a stone mason had been to look at the stones and the siting of those stones and Cllr Friend and Cllr Williams had also been present. She had now received a quotation from the stone mason for £2,754 which was felt to be reasonable for the amount of work involved. She was asked if she could try to negotiate this down to £2500.0, but to start the progress of getting this done.
- 15/13 To discuss the possible extension of the car park adjacent to Brockhampton Primary School and the Downs.  
This was deferred to the March meeting in the absence of Cllr Friend.
- 15/14 Matters for **future consideration**  
Clerk's salary 15/16

**DATE OF NEXT MEETING:  
Thursday 19<sup>th</sup> March 2015 in Bromyard and Winslow Town Council Chamber**